

आरटीआई पंजीकरण सं / RTI Reg No: CGCRI/R/X/26/00004

दिनांक/ Date: 03/02/2026

सेवामें/To

K lyappan,

2/1227 3rd Cross Street, Raja Rajeswari Nager Madi,

Chennai, Pin- 600091, Tamil Nadu.

Sub: RTI Query vide Registration Number CGCRI/R/X/26/00004

RTI Reg SI No: 626

महोदय / Sir,

सूचना की अधिकार अधिनियम, 2005 के अंतर्गत पंजीकरणसंख्या : CGCRI/R/X/26/00004 दिनांक 15/01/2026 द्वारा प्राप्त किये गए आवेदन के सन्दर्भ में सम्पर्कित सूचना निम्नरूप से पेश है / I am to refer to CGCRI/R/X/26/00004 dated 15/01/2026 and the reply is / are as follows:

Information relating to Voluntary Retirement cases of employees in CSIR-CGCRI, during the year:

January 2020 to December, 2020 : NIL

January 2021 to December, 2021 : . NIL

January 2022 to December, 2022 : 01


January 2023 to December, 2023 : NIL

Reply of Query No. 1: The VRS Application in respect of Ms. Sudeshna Sanyal, Ex-CoA, regarding her voluntary retirement from CSIR-CGCRI, Kolkata, is enclosed herewith.

Reply of Query No. 2: The Acceptance O.M. by CSIR-HQRS. of VR in r/o. Ms. Sudeshna Sanyal, Ex-CoA, & the relieving O.M. of CSIR-CGCRI in r/o. Ms. Sanyal, is enclosed herewith.

Reply of Query Nos. 3, 4, 5 and 7: Not Applicable.

Reply of Query No. 6 : NIL.


03/02/2026

(मुनमुन गुप्ता / Munmun Gupta)

CPIO (Admn.) and Administrative Officer

196, राजाएस.सी. मल्लिकरोड, कोलकाता- 700 032/196 Raja S.C. Mullick Road/ Kolkata – 700 032

दूरभाषसं./Telephone No: (Office): (033) – 2322 3511

Encl.: As stated above.

Copy to:

Dr. Vamsi Krishna Balla, Chief Scientist & First Appellate Authority (FAA)

Address: CSIR- CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE

196 Raja S.C. Mullick Road/ Kolkata – 700 032. Phone No: (033) – 2322 3219.

Date: 18.5.2022

The Director
CSIR- CGCRI
Kolkata

Sby
18/5/22

Forwarded for consideration.

Sby
18/5/22

As, for further needful please.

Sub.: Request to forward application for Voluntary Retirement

Madam,

This is to kindly request you to forward my application for Voluntary Retirement from Council Service w.e.f. 6.7.2022 A.N to DG CSIR.

Thank You.

Yours sincerely

Sudeshna Sanyal
18/5/22

Sudeshna Sanyal
COA,
CSIR-CGCRI
Kolkata
I D No 2158

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
Anusandhan Bhawan, 2, Rafi Marg, New Delhi – 110 001

No. 3-8(565)4/99-E.I

Dated: 04.07.2022

OFFICE MEMORANDUM

Sub: Voluntary Retirement of Ms. Sudeshna Sanyal, COA, CSIR-CGCRI, Kolkata – reg.

Ref. Request dated 18.05.2022 of Ms. Sudeshna Sanyal

DG, CSIR has been pleased to accept the request dated 18.05.2022 submitted by Ms. Sudeshna Sanyal, COA, CSIR-CGCRI, Kolkata seeking Voluntary Retirement (VR) from CSIR service w.e.f. 06.07.2022 under Rule 48-A of CCS (Pension) Rules, 1972 after condonation of necessary 03 months prior notice.

Accordingly, she may be relieved on 06.07.2022. It is also stated, in consultation with CVO, CSIR, that no vigilance / disciplinary case is pending against her as on date.

Further, she will apply for commutation of pension only after the expiry of notice period of three months.


(I. S. Negi)
Sr Deputy Secretary

**Ms. Sudeshna Sanyal
COA, CSIR-CGCRI
Kolkata – 700 032**

Copy to:-

1. Director, CSIR-CGCRI, Kolkata
2. AO, CSIR-CGCRI, Kolkata
3. COFA / F&AO, CSIR-CGCRI, Kolkata
4. Office of DG, CSIR
5. Office of JS (Admn.), CSIR
6. Office of FA, CSIR
7. Office of CVO, CSIR
8. CCO (ACR Cell)
9. Office copy

सं (No.): 3-(GC)(जीसी)(1758)/2021- स्थापना/Establishment

दिनांक/Date : 04.07.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

With reference to her application dated 18.05.2022 Smt. Sudeshna Sanyal , Controller of Administration, Emp Code No. 2158 is hereby informed that Vide O.M No. 3-8(565)4/99-E.I dt. 04.07.2022, DG CSIR in exercise of his powers under Rule 48 of CCS (Pension) Rules-1972 has been pleased to accept her request to retire from service Voluntarily w.e.f 06.07.2022 (F.N) and also condoned the curtailment of notice period of 3 (three) months. No vigilance case is pending against Smt. Sanyal, CoA as per record of this Institute as well as CSIR Hqrs.

However she shall not apply for commutation of a part of her pension before the expiry of the notice period of three months. Her notice period expires on 17.08.2022.

Accordingly, Smt. Sudeshna Sanyal is requested to submit "No Demand Certificate" duly signed from all Concerned Division/ Section to this office for the further necessary action at this end .

She is also requested to fill in the application for pension as per rules.

जी.पाल 04.7.22
जयन्त पाल / Jayanta Pal)

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

सेवामें / To,

श्रीमती सुदेशना सान्याल / Smt. Sudeshna Sanyal

प्रशासनिक नियंत्रक / Controller of Administration

सीएसआईआर- सीजीसीअरेआई / CSIR-CGCRI; क० कोड सं./Computer Code No: 2158

प्रतिलिपि/ Copy to :

1. इन्चार्ज निदेशक सचिवालय/ In-charge Director's Secretariat - सूचना हेतु / for information

2. प्रमुख, एच आर जी के निजी सहायक /Head, ISTAG and Head, HRDG

3. प्रमुख, परियोजना प्रबंधन प्रभाग/ Head, Project Management Division (PMD)

4. अध्यक्ष, डब्लूआरसी/ Chairman, WRC

5. वित्त एवं लेखा नियंत्रक के निजी सहायक /PA to Controller of Finance & Accounts

6. प्रशासनिक नियंत्रक / Controller of Administration

7. प्रशासनिक अधिकारी / Administrative Officer

8. क्रय एवं भंडार अधिकारी /Stores and Purchase Officer

9. अनुभाग अधिकारी (सामान्य) / Section Officer (General)

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No. सं (No.): 3 - GC (1758) / 2021- स्थापना / Establishment

दिनांक / Date:- 06.07.2022

कार्यालय ज्ञापन / OFFICE MEMORANDUM

In continuation to the office memo of even number dated 04.07.2022, Ms. Sudeshna Sanyal, Controller of Administration, Code - 2158, who has opted to retire Voluntarily from Council Service on 06.07.2022 (A/N) will cease to be on the roll of this Institute w.e.f 07.07.2022 (F/N).

Ms. Sanyal has submitted the "No Demand Certificate" and there is nothing outstanding against her name except the following :-

क्रमसं/ SI No.	Particulars
01	DOE Residence No. 1259 Type-IV - Special, R.K. Puram, New Delhi
02	Normal License fee & special license fee to estate office on her behalf by CSIR Hqr & HRDG
03	Lenovo Laptop sr. no. PF2BZF6Y, Power Adopter with carry bag of Book Value Rs. 87,777/-

No vigilance case is pending against Ms. Sudeshna Sanyal, Controller of Administration as per record of this Institute.

जे.पाल 06.7.22

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)

सेवा में / To,

श्रीमती सुदेशना सान्याल / Smt. Sudeshna Sanyal

प्रशासनिक नियंत्रक / Controller of Administration

सीएसआईआर- सीजीसीअरेआई / CSIR-CGCRI; क० कोड सं./Computer Code No: 2158

प्रतिलिपि/ Copy to :

1. इन्चार्ज, निदेशक सचिवालय/ In-charge Director's Secretariat → सूचना हेतु / for information
2. संयुक्त सचिव (प्रशासन), सीएसआईआर, अनुसंधान भवन 2, रफी अहमद किदवाई मार्ग नई दिल्ली - 110001 / Joint Secretary (Admn), CSIR, Anusandhan Bhawan, 2, Rafi Ahmed Kidwai Marg, New Delhi - 110001 → सूचना हेतु / for information
3. प्रमुख, एडच आर डी जी के निजी सहायक / Head, ISTAG and Head, HRDG
4. प्रमुख, परियोजना प्रबंधन प्रभाग/ Head, Project Management Division (PMD)
5. वित्त एवं लेखा नियंत्रक के निजी सहायक / PA to Controller of Finance & Accounts
6. प्रशासनिक नियंत्रक / Controller of Administration
7. प्रशासनिक अधिकारी / Administrative Officer
8. क्रय एवं भंडार अधिकारी / Stores and Purchase Officer
9. अनुभाग अधिकारी (सामान्य) / Section Officer (General)
10. अनुभाग अधिकारी (भर्ती और मूल्यांकन) / Section Officer (Recruitment and Assessment)
11. अनुभाग अधिकारी (बिल) / Section Officer (Bill)
12. प्रमुख कंप्यूटर विभाग / Head, IITD- with the request to circulate through LAN
13. सुरक्षा अधिकारी / Security Officer.
14. गार्ड फाइल / Office copy

जे.पाल 06.7.22

अनुभाग अधिकारी (स्थापना) / Section Officer (Establishment)